

## **Registration Checklist, District 5360**

1. Complete tour application form.
2. Complete and sign the medical information form. If you are under eighteen years of age, have it signed by your counselor or biological parents. Your counselor may choose not to sign. In this case fax the form to your parents and have them fax it directly to Dan at 780-679-1590.  
**BE SURE TO MARK IT: ATTN: DAN NELSON, RE: ROTARY 5360 CANOE TRIP**
3. Read and sign the waiver. If you are under eighteen years of age have it signed by your counselor or biological parents. Your counsellor may choose not to sign. In this case fax the form to your parents and have them fax it directly to Daniel at 780-679-1590.  
**BE SURE TO MARK IT: ATTN: DAN NELSON, RE: ROTARY 5360 CANOE TRIP**
4. Write a cheque or money order, payable to the **University of Alberta**, for the tour fee. Early Bird Registration = \$875.00 (postmarked on or before April 1st, 2011) or Late Registration = \$925.00 (postmarked after April 1st, 2011). Prices include GST. If you wish to pay by credit card (Visa, MasterCard, American Express) you can do that by phoning Dale Skaret at the business office (780-679-1186) and she can process the payment for you. Their business hours are 8:00am to 3:30pm weekdays only. The above registration deadlines apply to credit card transactions as well.
5. Send all of the following documents: medical information form, waiver and tour application form along with a cheque or money order to:

**Daniel Nelson  
Outdoor Education  
University of Alberta, Augustana Campus  
4901 - 46 Ave  
Camrose, Alberta  
T4V-2R3.**

6. Begin collecting the equipment that you will need for the trip. Contact Rotary members to borrow items you do not have (ie: sleeping bags, rain gear and clothes). You might also visit your local second hand store to find wool and fleece sweaters and pants.
7. Arrange transportation to and from Camrose. Remember, you must arrive by 1:00pm on Saturday, June 11 and you can leave Monday, June 20 after lunch. Perhaps try to arrange rides with other exchange students in your area.  
  
\* NOTE: In the past, Rotary South (District 5360) has organized a bus to transport the students from Calgary to Augustana, as well as meet us in Stettler after the trip and drive the students back to Calgary. This will again be done, however that is organized through Holly Drake of 5360. She will be updating you on details for the bus once they become available. (In the past this has been the easiest possible way for the students, councilors, billets and Trip Leaders alike.)
8. Be sure to contact us if we need to pick you up at the bus station in Camrose or Airport in Edmonton. Let us know the date, time and where your bus/plane is coming from and we will be there to pick you up.
9. *Remember, the Rotary 4D's apply to this tour. Any violation will result in you being sent home **without** a refund and at your own expense!*
10. **Daniel can be contacted at: 780-679-1660 (phone/v. mail) or [dnelson@ualberta.ca](mailto:dnelson@ualberta.ca) (e-mail). Dan will be in his office a few times a week, if you have any immediate questions, please contact Morten Asfeldt at 780-679-1158 (phone/v. mail) or [morten.asfeldt@ualberta.ca](mailto:morten.asfeldt@ualberta.ca) (email).**